

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
MAY 25, 2023**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., May 25, 2023, at the San Jacinto River Authority General and Administration Building. Notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Treasurer Mark Micheletti, Secretary Wil Faubel, Director Stacey Buick, and Director Stephanie Johnson were present. Also in attendance were Jace A. Houston, General Manager; Tom Michel, Director of Financial and Administrative Services; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations; Connie Curtis, Director of Technical and Operational Services; Pam Steiger, Chief Financial Officer; Cynthia Bowman, Administrative Services Manager; and Mitchell Page, General Counsel. Secretary Pro-Tem Ricardo Mora joined the meeting at 10:15 a.m.

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

2. PLEDGES OF ALLEGIANCE

The Pledges of Allegiance were led by Director Anderson.

3. PUBLIC COMMENTS

Mr. Dan Krueger spoke in reference to agenda item 6a; Mr. Kent Maggert spoke about the proposed Wastewater Treatment Facility in The Woodlands; Mr. Smithers spoke about silt, sediment, and other debris in Lake Conroe; and Mr. Hal Steinkopf provided comments about General Manager Jace Houston.

4. DIVISION UPDATES

a. G & A:

Mr. Houston provided a brief update on various events happening during the month of May and announced Ms. Steiger's promotion to Chief Financial Officer.

b. G & A

Ms. Ramsey provided updates related to various division and department projects, initiatives, meetings, and tours.

c. G & A

Mr. Michel provided no update related to the Finance and Administration departments.

d. G&A

Ms. Curtis provided no update related to Technical and Operational Services.

e. Utility Enterprise

Mr. Meeks and Mr. Jason Williams announced that the Woodlands Division received a Platinum Peak Performance Award from the National Association of Clean Water Agencies for Wastewater Treatment Facility No. 2.

f. Lake Conroe

Mr. Raley provided no updates related to the Lake Conroe Division.

g. Highlands

Mr. Tramm provided no updates related to the Highlands Division.

h. Flood Management

Mr. Barrett provided no updates related to the Flood Management Division.

5. CONSENT AGENDA

Director Boulware made a motion to approve the Consent Agenda, as recommended. The motion was seconded by Director Micheletti and carried unanimously.

a. Approval of Minutes - Regular Meeting of April 27, 2023.

b. Unaudited Financials

Approve of the unaudited financials for the month of April, 2023.

c. Construction Contract - Water Well Nos. 5, 11, and 32 Rehabilitation

Authorize the General Manager to execute a construction contract with Alsay Incorporated in the amount of \$928,273.10, for the Water Well Nos. 5, 11, and 32 Rehabilitation Project for the Woodlands Division.

d. Change Order No. 3 - South Canal Improvements Phase 2

Authorize the General Manager to execute Change Order No. 3 with R&T Ellis Excavating, Inc., in the amount of \$68,386.00 and 0 calendar days, for the South Canal Improvements Phase 2 Project in Highlands.

It was announced that the agenda would be taken out of order with agenda item 6a to be considered following Executive Session.

7. BRIEFINGS AND PRESENTATIONS

a. Presentation of the 10-Year Project Plans for the Highlands Division, Lake Conroe Division, Bear Branch, and Raw Water Enterprise

Ms. Kitt Crabb, Project Manager, presented information related to the Highlands Division 10-Year Project Plan, Mr. Bret Raley, Lake Conroe Division Manager, presented information related to the Lake Conroe Division 10-Year Project Plan, Ms. Briana Gallagher, Water Resources Project

Manager, provided information related to the Bear Branch 10-Year Project Plan, and Mr. Matt Barrett, Water Resources and Flood Management Division Manager, presented the Raw Water Enterprise 10-Year Project Plan.

8. EXECUTIVE SESSION

The meeting was convened in executive session at 9:12 a.m., under the following provisions:

- a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
- b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
 2. Litigation related to GRP.

9. RECONVENE IN OPEN SESSION

With a quorum of the Board present, the meeting was called into open session at 10:34 a.m.

6. REGULAR AGENDA

a. Resolution - Water Right Application

Director Micheletti made a motion to adopt Resolution No. 2023-R-06 of the Board of Directors of the San Jacinto River Authority authorizing the General Manager to submit a water right application to the Texas Commission on Environmental Quality. The motion was seconded by Director Faubel and carried unanimously.

10. ANNOUNCEMENTS / FUTURE AGENDA

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on June 22, 2023.

11. ADJOURN

Without objection, the meeting was adjourned at 10:35 a.m.



Wil Faubel
Secretary, Board of Directors